

# Okanogan County of Government

February 11, 2019

Location: 303 2<sup>nd</sup> Ave S, Suite A, Okanogan, WA 98840 (TranGO Office)

Present: Carlene Anders, City of Pateros Mayor – OCOG Vice-Chairperson  
Dennis Brown, City of Tonasket Mayor  
Josh Thomson, Okanogan County Engineer – OCOG Treasurer  
Chris Branch, Okanogan County Commissioner  
Cindy Gagne, City of Omak Mayor  
Jon Neal, City of Oroville Mayor  
Deanne Konsack, OCTN Operations Manager  
Barry Freel, City of Omak Council Member  
Kelly Scalf, TranGO CEO/General Manager - OCOG Secretary  
Jackie Moriarty, TranGO, Clerk of the Board  
Crystal Levine, City of Tonasket Council Member  
Tim Rieb, City of Brewster Council Member  
Ernie Rasmussen, Colville Tribes Senior Planner

By Phone: Sally Ranzau, City of Winthrop Mayor  
Soo Ing-Moody, Town of Twisp Mayor, OCOG Chairperson  
George Mazur, WSDOT

## Call to Order:

OCOG Vice Chairman, Carlene Anders, called the meeting to order at 5:00 pm.

## Welcome/Introductions:

Those in attendance were asked to introduce themselves and state their agency / jurisdiction.

## Approval of the Agenda:

**Additions:** None

**Deletions:** Presentation/Discussion: Annual Elections – By-Laws; Discussion/Action: Amending By-Laws – Quorum; Discussion/Action: Amending By-Laws – Budget; and Discussion/Action: Amending By-Laws – Annual Elections. Secretary Scalf explained that according to the by-laws no amendments can be made without each member agency receiving a hard copy 21-days prior to the action being taken, therefore they will have to be considered at the April meeting.

## Update: Treasurer's Report:

Treasurer Thomson reported OCOG has spent approximately \$4,400 of the current budget leaving approximately \$77,000 that needs to be spent by June 20, 2019.

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## Update: Secretary Report:

Secretary Scalf reported the State is considering adjusting the RTPPO funding percentage. If this change is made it could be a loss of approximately \$20,000. Secretary Scalf will be traveling to Seattle at the end of February to represent Okanogan County in discussions.

## Update: County Report:

County Commissioner Branch stated his interest in discussing the Primitive Road Study; it will be discussed later in the meeting.

## Action: Approval of Minutes – 10/08/18

### **Motion:**

Mayor Neal moved to approve the minutes from the October 8, 2018 meeting as presented. The motion was seconded by Mayor Brown and passed unanimously.

## Discussion/Action: 2019 Priorities – Current Biennium 2019 Project by June 30, 2019

The Board has decided to get started on two projects with the money that is left in the current biennium budget: 1) a Primitive Roads Study and if funds allow, 2) a Main Street Highway Action Plan. These studies would be Phase 1 data collecting only at this time. The Primitive Roads Study would inventory all of the gravel roads in Okanogan County for the purposes of emergency evacuation, recreation, etc. The Main Street Highway Action Plan would survey all of the cities and towns in Okanogan County that have a major highway running through them, some of which serve as main streets. Each City could then use the information from the study. George Mazur, WSDOT confirmed that there are no studies that have been done by WSDOT on this issue.

### **Actions:**

- Advertise a Request for Proposals (RFP) for Consultants
- Form Sub-Committees
- Negotiate the Scope of Work and Fee with the Consultant hired.

The Board discussed the pros and cons of hiring an outside consultant to do these studies versus having the County do it in-house. Several members of the Board felt that an outside consultant would add validity to the projects, it would bring a separation of duties, and a 3<sup>rd</sup> party would be better for appearances.

Mr. Mazur reminded the Board that WSDOT will need to review the RFP, to be involved in the negotiating of scope of work, and review the consultant agreement prior to signing.

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**Motion:**

Chairman Ing-Moody moved to approve advertising of the Requests for Proposals for both the Primitive Roads Study and the Main Street Highway Action Plan. The motion was seconded by Board Member Brown and passed unanimously.

County Commissioner Branch suggested that Treasurer Thomson add a reference to the Transportation Plan to the RFP.

**Motion:**

Board Member Brown moved to amend the Primitive Roads Study and to advertise it starting February 17, 2019. The motion was seconded by Board Member Neal and passed unanimously.

The following members agreed to serve on the Primitive Roads Study Sub-Committee and will be responsible for hiring a consultant, developing a Scope of Work and negotiating fees:

- Vice Chairman Anders
- Treasurer Thomson
- County Commissioner Branch
- Board Member Rieb
- Chairman Ing-Moody

**Motion:**

Secretary Scalf moved to approve the hiring committee for the Primitive Roads Study as listed above to select a consultant, develop the scope of work, and negotiate fees. The motion was seconded by Board Member Freel and passed unanimously.

The following members agreed to serve on the Main Street Highway Action Plan Sub-Committee and will be responsible for hiring a consultant, developing a Scope of Work and negotiating fees:

- Secretary Scalf
- Board Member Neal
- Board Member Ranzau

**Motion:**

Chairman Ing-Moody moved to approve the hiring committee for the Main Street Highway Action Plan as listed above to hire, develop the scope of work, and negotiate fees. The motion was seconded by Board Member Brown and passed unanimously.



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Action: Clerk Moriarty was asked to send out contact information to all of the sub-committee members.

## Discussion/Action: Project Priorities for 2019-2021 Biennium

The Board set the 2019-2021 Biennium priorities as follows:

- Continue work on the Primitive Roads Study
- Continue work on the Main Street Highway Action Plan
- Airport Encroachment

## Discussion/Action: OCOG Reimbursement for Travel – UPWP Eligibility/Mileage Forms

The Board discussed the ability to now be reimbursed for mileage since the RTPO was formed in August of 2018. Clerk Moriarty will be gathering mileage information for any meetings that were attended by members beginning September 2018 (the RTPO became final after the August 2018 meeting). There was a little confusion related to whether the reimbursements should be sent to individuals or to their agencies. Clerk Moriarty will gather the information and reimburse accordingly.

## Discussion/Action: HSTP Project Public Meeting

Secretary Scalf reported that an additional meeting related to the HSTP was not necessary because the public process that was followed was sufficient.

## Round Table:

Ernie Rasmussen, Senior Planner/Economic Development Colville Tribes, announced that he will be attending OCOG meetings on a regular basis. He is very interested in how the tribes and OCOG can work together. Planner Rasmussen asked that Board Members review House Bill 1584 regarding tribe voting and consider advocating for bill passage.

Chris Branch, Okanogan County Commissioner, stated that he is very interested in the Primitive Road Study work and working with the tribes.

Jon Neal, Mayor of Oroville, reported that they had just approved a \$900,000 grant.

Sally Ranzau, Mayor of Winthrop, reported that ski season and hockey season were in full swing.

Soo Ing-Moody, Mayor of Twisp, announced that the Association of Washington Cities Action Days conference had been cancelled due to weather.

Carlene Anders, Mayor of Pateros, announced the upcoming schedule for the Fire Strong Workshops, dates and locations: 03/19/19 - Pateros School Gym; 03/20/19 – Chelan Campbell's Resort; 04/16/19 –

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Tonasket Cultural Community Center; 04/17/19 – Okanogan County Fair Grounds; 04/30/19 – Nespelem Community Center; and 05/01/19 – Methow Valley Community Center.

Mayor Anders also mentioned Pateros officials are working on their last well project, but are having bidding issues.

Christa Levine, Council Member Tonasket, reported they are working on the Perfect Passage project, stormwater issues, and have just received a \$25,000 CERB Grant.

Tim Rieb, Council Member Brewster, reported they are working on contracting for test wells and 3 miles of water pipes.

Barry Freel, Council Member Omak, reported there is a road project coming up at the intersection of Eng Road and Highway 97.

Josh Thomson, Okanogan County Engineer, would like to see a website developed for OCOG and stated he was happy to see Planner Rasmussen at the meeting.

Deanne Konsack, OCTN Operations Manager, reported they have 5 new buses and are now partnering with Colville Tribes to provide a bus from Omak to Grand Coulee.

Kelly Scalf, TranGO CEO/General Manager, introduced Jackie Moriarty to the Board as the new TranGO Clerk of the Board and mentioned they are working as best as they can with weather related issues.

Dennis Brown, Mayor of Tonasket, reported on the Prairie Acres Project and working on 2 pump stations.

Cindy Gagne, Mayor of Omak, stated they were working on getting potable water to the Omak airport and increasing pedestrian safety while still keeping traffic flowing.

Vice Chairman Anders requested the board do some homework to see if there are any other subjects that the OCOG could be addressing. She will send out a link to other COG's for Board Members to review.

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**Adjournment:**

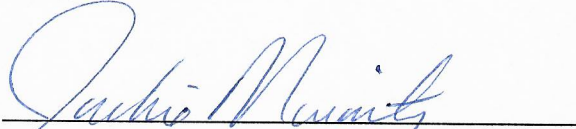
There being no further business to come before the Council, Vice Chairman Anders adjourned the meeting at 6:38 pm.

Approved:



Carlene Anders, OCOG Vice Chairman

Attest:



Jackie Moriarty, TranGo Clerk of the Board