

**Okanogan County of Governments (OCOG)
Regular Meeting – Monday, March 12, 2018**

Present:

- Andy Hover, County Commissioner
- Barry Freel, Omak Council Member
- Carlene Anders, Pateros Mayor
- Danyell Bellinger, OCTA Administrative Support
- Denise Varner, Okanogan City Council
- Dennis Brown, Tonasket Mayor
- Doug Cox, WSDOT Regional Coordinator
- Fred Netzel, Coulee Dam City Council
- Greg Wright, WSDOT Community Liaison-Intercity
- Jennifer Fitzthum, OCTN Executive Director
- Jimmer Tillman, PW Director, Elmer City
- Jon Neal, Oroville Mayor
- Josh Thomson, Okanogan County Engineer
- Kelly Scalf, OCTA General Manager
- Kurt Danison, Highlands Associates Planner
- Melanie Carroll, OCTA Clerk of the Board
- Mike Eldefonso, Public Attendee
- Nick Manzano, WSDOT Planning Supervisor
- Sally Ranzau, Winthrop Mayor
- Sam Martin, Conconully Mayor
- Shawn Davisson, City of Okanogan Public Works
- Soo Ing-Moody, Twisp Mayor

Call to Order

OCOG Chair Soo Ing-Moody called the meeting to order at 5:01pm.

Welcome/Introductions

Those in attendance were asked to introduce themselves and state their agency / jurisdiction.

Approval of the Agenda

Additions/Deletions: Soo Ing-Moody asked that discussion/action item "2017-2019 Human Services Transportation Planning Agreement (GCB2860)" be added to the end of the agenda before the Roundtable.

Update: Treasurer's Report

Josh Thomson, OCOG Treasurer, stated that majority of costs since July 1, 2017 have been for legal review. Soo thanked the County for paying for OCOG legal work in advance of reimbursement from WSDOT.

Update: Secretary's Report

Kelly Scalf, OCOG Secretary, stated that she just received the consolidated grant process from Greg Wright. Applications are due September 14, 2018. She explained this will bump up OCOG's HSTP deadline.

Update: County Report (5-10 min.)

There was not a County Report at this time.

Approval of Minutes – 01/08/2018 & 02/20/2018

Jon Neal moved to approve the minutes from 1/8/18 and 2/20/18. Seconded by Dennis Brown. All were in favor and the motion passed.

Andy Hover arrived to the meeting at 5:06pm. Soo asked if he had anything to report for the County. He stated that the County had approved and signed the OCOG Interlocal Agreement. He also mentioned that on the County Road, past Washington Truck and Tractor, it is becoming more used and industrialized. He stated that we need to think of something to keep it up to date as transportation increases in the area.

Discussion/Action: Revised Interlocal Agreement.

Soo stated that several revisions to the Interlocal Agreement have been made. She believes everyone has now had a chance to provide input. Jon Neal moved to approve the Revised Interlocal Agreement. Seconded by Andy Hover.

Andy pointed out that there is one word members may want to look at, on page 2, second to the last paragraph, it says "pre-requisites of the RCW" instead of "requirements of the RCW". He agreed with Soo that this has no bearing on signature. There was no further discussion. All were in favor and the motion passed.

Sam Martin, Mayor of Conconully, arrived at 5:12pm.

Discussion/Action: Revised Bylaws.

Jon Neal moved to approve the Revised Bylaws. Seconded by Jimmer Tillman. All were in favor and the motion passed.

Presentation/Discussion: RTPO Documentation & Responsibilities; Priorities from RTP (evacuation routes, bridges/infrastructure, flooding/erosion); next steps (Doug Cox).

Doug Cox explained that he is the Regional Coordinator that will oversee OCOG RTPO as they are getting started. He also oversees other RTPOs in Eastern Washington. He stated that the RTPO program is a voluntary program the State has created to extend into the rural areas. If you are an MPO then you are already a part of an RTPO. Doug explained that, just like OCOG is doing now, if you are not an MPO then one can be formed if the population thresholds are met within that RTPO. This is designed to be flexible so it can make the most sense for the organization. Doug showed a PowerPoint presentation on what an RTPO does (see Attachment A).

Doug stated that an RTP has to be reviewed every two years, and/or as needed. He explained that a Regional Transportation Improvement Program (RTIP) needs to be developed. This would be an increased, but beneficial, role for OCOG. Soo asked what the time frame is for completing the RTIP.

Doug stated that it is done every October. Nick suggested listing projects on federally funded routes that local agencies would like to apply for.

Kurt asked if TAP funding could be included with the federally funded projects. Nick stated yes, as long as it is on a classified route. Andy asked about state projects being funded and if we need to list them if we would like funding. Carlene clarified that once we advocate for the projects they can be identified. Nick suggested that more detailed projects being added would benefit OCOG as an RTPO.

Soo mentioned that now we will receive funding from the state for doing this. Doug stated that \$74k is available every biennium and split out between all RTPOs.

Discussion/Action: OCOG Priorities and the Role of OCTC

Soo stated now that we are an RTPO a policy should be set as to our protocol for ranking priority projects. Kurt Danison explained that there are over twenty-two million STP dollars in transportation funding that has come through the state. He stated that the OCTC was formed to figure out where the money was going to go and what projects would be worked on. The public work directors from the last cycle had questions. One of the questions asked was what is regionally significant about the project. Kurt asked what role OCOG or RTP should play in these projects. Josh stated that they have already started their projects with the county. From his understanding, the STP funding was not decided by the RTPO but instead by the County Engineer. He explained that as public work directors, the group would come up with a list of projects and criteria. As an RTPO now, in this instance, they would assess how much money was available and which projects would line up with the RTP priorities. Jon Neal asked if projects could be set up in phases in order to enhance the funding with the STP. Josh explained he has found that they are not able to do that. They need to see the project through until its final completion. Josh stated that he would love to see all the cities and towns come together to use STP funding for projects that could help leverage other municipal / county projects in the area by enabling a better cost per unit.

Josh suggested a detailed list be developed and added as an appendix to the RTP.

Carlene Anders asked Josh how often OCTC meets. He explained that they meet as needed.

Kelly asked if a glossary could be put together for all of the acronyms as well as what funding is available. She believes that this would be very helpful. All OCOG members agreed with this suggestion.

Soo explained that this conversation definitely needed to happen. She stated that we now know the timing and what the projects look like. Soo suggested that conversations pertaining to funding and projects continue to happen between both OCOG and OCTC, with OCOG setting the priority criteria as stated in the RTP and OCTC to administer the ranking of projects as advisory to come before OCOG for dispersal. A continual sharing of information needs to happen between OCOG and OCTC and vice versa. Jimmer agreed that OCTC needs to keep OCOG updated of what happens at OCTC meetings, as well as sharing of all minutes and agendas.

Discussion/Action: 2017-2019 Human Services Transportation Planning Agreement (GCB2860).

Denise Varner arrived at 6:14pm.

Greg Wright stated that on July 9th, 2018 grants will come out. He explained that these are grants that OCTN, TranGO and the Tribe apply for. Soo explained that last year we were going to be awarded \$20k for transportation planning. She stated that as a single County RTPO, it is a disadvantage to only receive \$20k when other RTPOs receive \$60k. As such, a letter was written to WSDOT requesting that we

receive more funds. She explained that our letter was successful and OCOG is now receiving \$60k rather than \$20k. It is critical that the agreement is signed and given back to DOT.

Andy moved to authorize the signing of the 2017-2019 Human Services Transportation Planning Agreement. Seconded by Shawn Davisson. All were in favor and the motion passed.

Roundtable – Brief Members’ Updates (time permitting)

Jimmer Tillman announced that Elmer City is five days into their street project and it is almost completed.

Shawn Davisson announced that the Pine Street STP project in Okanogan is moving forward.

Josh Thomson announced that they are moving towards having the Peter Dan Road repaired.

Sally Ranzau announced that Winthrop is working on their Winthrop in Motion project. She explained that as of now they are in survey mode to see what proposals they like best. Sally stated that this will improve the traffic corridor on Highway 20 to the North Cascades.

Jennifer Fitzthum announced that OCTN has ordered five new buses that should arrive in the next few months.

Kelly Scalf announced that she has been attending the GPAC meetings. At these meetings they have concentrated on the opportunity to work on four year grants for existing projects. She explained that it looks like it is going to be successful. Kelly stated that new projects will be two year grants. Moving to the four years for existing grants is huge progress.

Barry Freel announced that Omak is working on the Engh Road and Highway 97 Project. He stated that most recently the passage of the new capital budget will allow work on the airport and wildfire project.

Nick Manzarro announced that WSDOT is still in the process of their Safe Routes to School project. He explained that it is closing the end of April 2018 and if anyone wants to speak with him about it they can.

Fred Netzel announced that Coulee Dam is working on their TIB project.

Dennis Brown announced that they will be reconstructing their airport runway in Tonasket. He also mentioned working on their storm water management plan.

Carlene Anders announced that the Pateros Water Department is hiring.

Adjournment

There being no further business to come before the Council, the meeting was adjourned by Soo at 6:29pm.

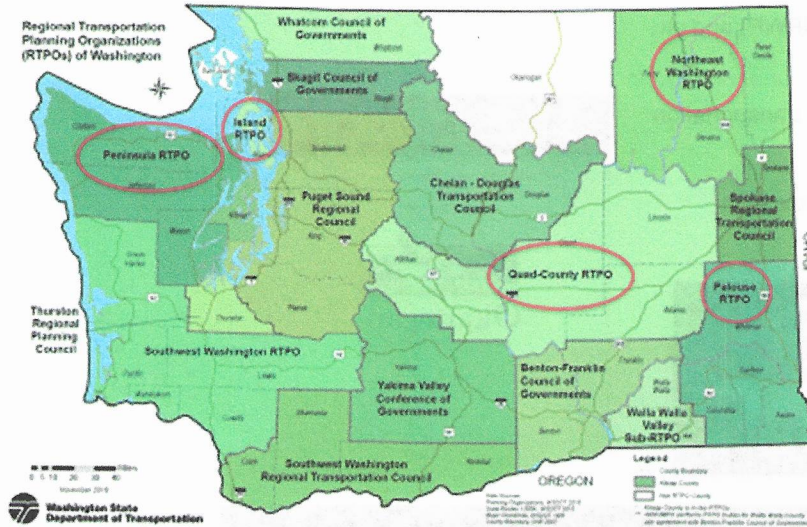
Approved:



Soo Ing-Moody, OCOG Chair

Attachment A

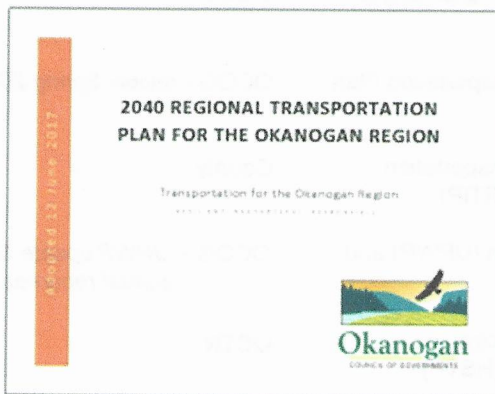
Where are the other RTPOs?



What does an RTPO do?

3 Core Functions*

- 1) Coordinate transportation planning for the region
- 2) Prepare a 20-year Regional Transportation Plan (RTP)
- 3) Develop a 6-year Regional Transportation Improvement Program (RTIP)



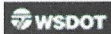
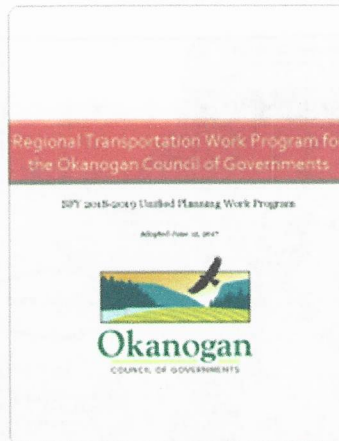
* See RCW 47.80 / WAC 468-86



What does an RTPO do?

Other RTPO activities

- Prepare a Work Program (UPWP) and an annual report
- Coordinate human services transportation planning (HSTP)
- Ongoing meetings and coordination



Who does these things now?

- | | |
|---|---|
| 1) Coordinate transportation planning for the region | OCOG |
| 2) Prepare a Regional Transportation Plan (RTP) | OCOG - review Spring 2019 |
| 3) Develop a Regional Transportation Improvement Program (RTIP) | County |
| • Prepare a Work Program (UPWP) and an annual report | OCOG – UPWP update Spring 2019; annual report each fall |
| • Coordinate human services transportation planning (HSTP) | OCTN |



What are OCOG's next steps?

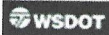
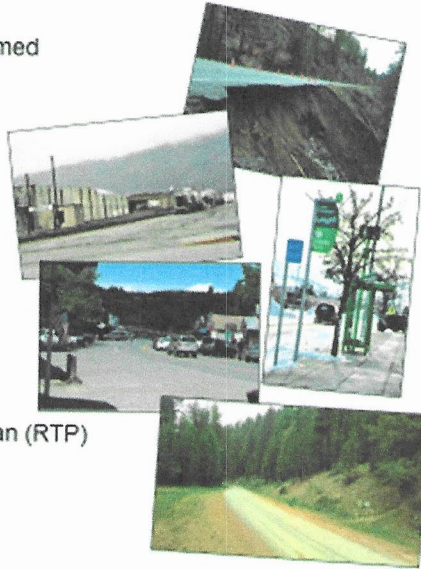
Core RTPO functions already being performed

Immediate focus now is on Admin tasks—

- Interlocal agreement (OCOG)
- Funding agreement (WSDOT)
- Clarify roles / committees
- Website?

Then prioritize and begin planning work—

- Look to your Regional Transportation Plan (RTP) and Work Program (UPWP)



What are OCO's next steps?



Low- and no-carbon energy sources

Renewable energy sources

• Nuclear power

• Wind power

• Solar power

• Hydropower

Energy efficiency and conservation

• Energy conservation

• Energy conservation

CO₂ capture and storage (CCS)