

# Okanogan County of Government

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April 8, 2019

Location: 303 2<sup>nd</sup> Ave S, Suite A, Okanogan, WA 98840 (TranGO Office)

Present: Soo Ing-Moody – Town of Twisp Mayor – OCOG Chairperson  
Carlene Anders, City of Pateros Mayor – OCOG Vice-Chairperson  
Dennis Brown, City of Tonasket Mayor  
Josh Thomson, Okanogan County Engineer – OCOG Treasurer  
Andy Hover, Okanogan County Commissioner  
Jon Neal, City of Oroville Mayor  
Kelly Scalf, TranGO CEO/General Manager - OCOG Secretary  
Jackie Moriarty, TranGO, Clerk of the Board  
Crystal Levine, City of Tonasket Council Member  
Tim Rieb, City of Brewster Council Member  
Shawn Davisson, City of Okanogan PW Director  
Greg Wright, WSDOT Community Liaison  
Mike Worden, OCSO Chief Special Operations  
Aaron Culp, OCSO Undersheriff

**Call to Order:**

OCOG Chairperson, Soo Ing-Moody, called the meeting to order at 5:02 pm.

**Welcome/Introductions:**

Those in attendance were asked to introduce themselves and state their agency / jurisdiction.

**Approval of the Agenda:**

**Additions:** None

**Deletions:** The minutes of the February 11, 2019 minutes were not available at this time.

**Update: Treasurer's Report:**

Treasurer Thomson, reported OCOG has spent approximately \$6,780 of the current budget leaving approximately \$17,000 (taking into effect the proposed amount the Primitive Road Study will cost). This amount needs to be spent by June 30, 2019.

**Update: Secretary Report:**

Secretary Scalf shared a Regional Transportation Planning Organization (RTPO) funding sheet update with the Board. On the update sheet it showed the three proposals that were submitted to the Washington State Department of Transportation (WSDOT). Secretary Scalf stated that we are still waiting to hear from Doug Cox, WSDOT Representative as to which, if any, proposal WSDOT has chosen.

**Update: County Report:**

Board Member Hover reported that Okanogan is currently working on updating the Comprehensive Plan and they intend to use information gathered from the Primitive Roads Study in the Comprehensive Plan.

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Hover mentioned there are several county roads that are impassable due to water and mud; this is hindering emergency vehicles. WSDOT intends to tour the Methow Bridges on Highway 153 in May of this year.

## **Discussion/Action: Annual Elections – Bylaws**

The Board discussed a change in language to Article 3 – Officers, Executive Board, and Committees – Section 1. Officers Designated of the OCOG Bylaws. Since the OCOG meetings are now held bimonthly, beginning in February each year, the Board considered a change of the election of officers from January to February.

### **Motion:**

Vice Chairman Anders moved to approve the amendment to the OCOG Bylaws -Article 3 – Officers, Executive Board and Committees. The motion was seconded by Board Member Davisson and passed unanimously.

## **Discussion/Action: Amending Bylaws – Quorum**

The Board discussed Article 4 – Meetings, Section 7. Quorum of the OCOG Bylaws. The Bylaws currently state 9 members constitute a quorum for a regular OCOG meeting, however the Board discussed changing the quorum required to a percentage or simply state a majority of the membership present is needed.

### **Motion:**

Board Member Brown moved to change Article 4 – Meetings, Section 7 - Quorum of the OCOG Bylaws to state 50% of attending membership constitutes a quorum. The motion was seconded by Vice Chairman Anders and passed unanimously.

## **Discussion/Action: Amending Bylaws – Budget**

The Board discussed Article 8 – Budget. The question before the Board is when should OCOG prepare and submit their budget to Okanogan County. Discussion included whether or not OCOG even has a budget or is it really the ORTPO's budget.

### **Motion:**

Board Member Hover moved to prepare and submit a budget from OCOG to Okanogan County by September of each year. The motion was seconded by Board Member Neal and failed.

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The Board continued to discuss the bylaws as a whole and whether or not they were ready to pass the suggested changes at this time. A suggestion was made to invite our attorney and county auditor to the next meeting to get their input.

**Motion:**

Vice Chairman Anders moved to rescind the motions above related to Elections and Quorum. The motion was seconded by Board Member Hover and passed unanimously.

**Motion:**

Board Member Hover moved to send the updates: 1) 50% serves as a quorum, 2) budget date change, 2/3 of voting member serves as a quorum related to dues and budget, and 3) elections date change to be reviewed by legal counsel and brought back to OCOG for their consideration. The motion was seconded by Board Member Davisson and passed unanimously.

**Discussion/Action: Annual Elections**

Chairman Ing-Moody opened up nominations for Executive Officers.

Chairman Ing-Moody nominated Josh Thompson for Treasurer. The nomination was seconded by Board Member Neal and passed unanimously.

Chairman Ing-Moody nominated Kelly Scalf for Secretary. The nomination was seconded by Board Member Neal and passed unanimously.

Commissioner Hover nominated Carlene Anders for Vice Chairperson. The nomination was seconded by Board Member Rieb and passed unanimously.

Commissioner Hover nominated Soo Ing-Moody for Chairperson. The nomination was seconded by Secretary Scalf and passed unanimously.

\*\*Chairperson Ing-Moody excused herself from the meeting; Vice Chairperson Anders took over conducting the meeting.

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**Discussion/Action: OCOG Reimbursement for Mileage – Who gets paid if more than one person from an agency is present.**

**Motion:**

Commissioner Hover moved to approve that each voting member (one from each agency that is an OCOG member; except for the County that has two votes) will be reimbursed for mileage. The motion was seconded by Board Member Rieb and passed unanimously.

**Primitive Road Study – Proposed Consultant Contract**

Treasurer Thomson reported that SCJ Alliance had been chosen to prepare the Primitive Road Study. Thomson stated that the negotiated fee estimation for the study and for SCJ Alliance building and maintaining an OCOG website for 2 years is \$53,214.

Treasurer Thomson reported that approximately \$17,000 would be available for the Main Street/Highway Action Plan project.

**Motion:**

Board Member Neal moved to approve the contract between OCOG and SCJ Alliance as presented. The motion was seconded by Board Member Rieb and passed unanimously.

**Discussion/Action – Primitive Roads Study Work Session**

The Board agreed to set a work session with SCJ Alliance to discuss details of the Primitive Road Study on Monday, May 13<sup>th</sup>; time to be determined.

**Discussion – Update on Main Street/Highway Action Plan**

Secretary Scalf shared with the Board that 3 consultants were chosen to interview for the preparation of a Main Street/Highway Action Plan: Otak, Frameworks, and Beckwith. The proposed raters and tentative dates for interviews are as follows: Board Members, Davisson, Rieb, and Hover and Secretary Scalf and Vice Chairman Anders – Dates: Friday, April 12<sup>th</sup> – 1 to 4 pm and Wednesday, April 17<sup>th</sup> – 8 am.

**Presentation – Emergency Communications – Proposed Project by the Okanogan County Sheriff's Office to Improve the Communication Systems and a Financial Plan**

Mike Worden, Chief of Communications for the Okanogan County Sheriff's Office along with Undersheriff Aaron Culp were present to discuss the Infrastructure Improvement Initiative related to emergency communications.

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Mr. Worden provided the group with the following information:

Proposed agenda

List of the work committee

List of supporters

A map of the existing communications infrastructure and status

A proposed design

Governance

Funding and Priorities

A map of other counties in the State using Emergency Communications Sales Tax

Project timeline

An outline of the benefits of the project using sales tax

An outline of a reduced scope and if it was solely funded by the Cities

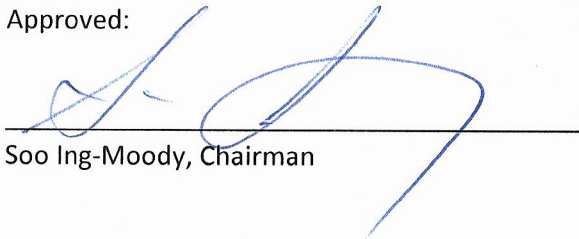
Mr. Worden asked for a letter of support from OCOG, however it was suggested that letters of support from each member of the OCOG would be more beneficial.

This initiative, asking for an increase of 2/10<sup>th</sup> of a percent in Okanogan County sales tax will have to go to the voters.

## Adjournment:

There being no further business to come before the Council, Vice Chairman Anders adjourned the meeting at 7:10 pm.

Approved:



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Soo Ing-Moody, Chairman

Attest:



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Jackie Moriarty, TranGo Clerk of the Board