

# Okanogan County of Governments

June 11, 2018

Present: Greg Wright, Community Liaison  
Josh Thomson, Okanogan County Engineer  
Shawn Davisson, Public Works  
Barry Freel, City of Omak Council Member  
Brent Timm, OCTA Operational Manager  
Dennis Brown, City of Tonasket Mayor  
Kurt Danison, Highland Associate Planner  
Fred Netzel, City of Coulee Dam Council Member  
Soo Ing-Moody, City of Twisp Mayor  
Danyell Bellinger, OCTA Clerk of the Board  
Jim Detro, Okanogan County Commissioner (joined meeting for vote)  
Jon Neal, City of Oroville Mayor (joined meeting for vote)

## **Call to Order:**

OCOG Chair, Soo Ing-Moody, called the meeting to order at 5:01pm. A voting quorum was not present at the beginning of this meeting.

## **Welcome/Introductions:**

Those in attendance were asked to introduce themselves and state their agency jurisdiction.

## **Approval of the Agenda:**

Since a quorum was not present at the beginning of the meeting, Ing-Moody suggested that items needing action be brought forward at the next meeting, based on discussions from this meeting.

## **Update: Treasurer's Report:**

Josh Thomson, Okanogan County Engineer/OCOG Treasurer, reported the check list for OCOG purchasing remains in the development stages. Since a quorum was not present at the time of this discussion, Ing-Moody recommended, Thomson's recommendations be considered for action by the Council at the next meeting. The Council discussed:

1. A single individual should not be solely responsible for authorizing and processing said purchases
2. Cities should be required to submit their proposals for projects prior to any and all expenditures
3. Develop an expenditure check list keeping in line with UPWP guidelines:
  - a. Expenses specific items
  - b. Non-specific items

A suggestion was made that perhaps the checklist be kept simple to include only expenditures that are specifically in line with adopted UPWP guidelines/priorities. This would not require any executive exceptions be made without the full council's approval. The Council decided to bring this item back at the next meeting for action.

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Josh Thomson, OCOG Treasurer, reported that at this point, we are in the 12<sup>th</sup> month cycle, and have spent \$2000 so far.

**Update: Secretary's Report:**

No report. Kelly Scalf, OCOG Secretary, was not present at this meeting.

**Update: County Report:**

No update. Andy Hover, Okanogan County Commissioner, was not present at this meeting.

**Action: Approval of Minutes: 5/14/2018**

No action taken due to lack of quorum. The May 14, 2018 minutes will be carried over to the July 9, 2018 meeting for approval.

**Discussion/Action: \$74,000 Biennial Priorities/Projects (Nick Manzano)**

No discussion. Nick Manzano, WSDOT Panning Supervisor, was not present at this meeting. Item will be carried over to the next meeting on July 9, 2018.

**Discussion/Action: Collaboration Request for Hot Mix Asphalt Purchase(s) (Shawn Davisson)**

Shawn Davisson reported that the plant is up and running for the season and should not be an issue for attaining materials and suggested reaching out to him via the Public Works Directors to request collaborative support if needed.

**Discussion: NCSB – Letter of Support**

Soo Ing-Moody, OCOG Chair, shared briefly about previous discussions regarding the possibility of the North Cascades Smoke Jumper Base moving out of this area. She reported that the topic to retain the base in the County had been a top priority for our region as supported by NCWEDD and the County. At this point the USFS is intending to keep the base there and move forward on needed renovations so no action is needed at this time. However, should there be any changes and / or letters of support needed, Soo will bring it to OCOG's attention.

**Discussion: Legislative Requests (Nick Manzano)**

Nick Manzano, WSDOT Planning Supervisor, was not present at this meeting. Soo Ing-Moody stated OCOG needs to start prioritizing legislative request in time for the upcoming session. She shared that a letter had been sent to Shelley Westall following her discussion with OCOG at the last meeting stating the

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Council's dissatisfaction with the fact that Okanogan County's communications needs as they pertain to FirstNet through AT&T is not being addressed.

Soo also strongly recommended an invitation be extended to AT&T and Verizon for a presentation to OCOG, where they can tell us what their plans are to address our County's emergency communications needs. The Council agreed to invite these companies to a meeting.

## **Discussion/Action: HSTP Selection Committee**

Due to the timeliness of the need to hire a consultant for the HSTP contract work needed, Jon Neal, City of Oroville, and Jim DeTro, Okanogan County Commissioner, joined the Council via conference telephone to take action of this item. A quorum was reached and a vote taken to hire the sole applicant The Athena Group to work on the HSTP.

Josh Thomson, OCOG Treasurer, stated that he has spoken with Kelly Scalf, HSTP Selection Committee Member, and they had reviewed the contract presented to OCOG by The Athena Group. Per Josh Thomson, Kelly Scalf's recommendation is to move forward with awarding the contract to The Athena Group. Greg Wright, Community Liaison, mentioned the importance of having the projects developed along-side the existing plans. Josh Thomson indicated he would be reaching out to Kelly Scalf for immediate follow up and action. Brent Timm, OCTA Operations Manager, stated TranGO would open their office space to support The Athena Group while then worked on this project.

Shawn Davisson moved to award the HSTP Contract to The Athena Group. Seconded by Dennis Brown.

All were in favor of awarding The Athena Group the HSTP Contract, and none opposed.

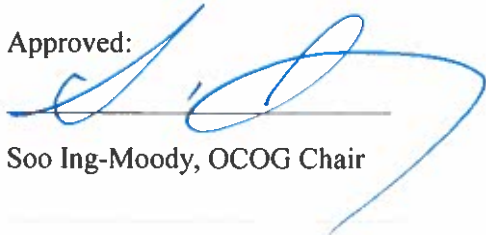
## **Roundtable – Brief Members' Updates (time permitting)**

Greg Wright, Community Liaison, will seek community input for the Travel Washington Intercity Bus Plan Update on Tuesday, June 12, 2018, at 1pm. This meeting is scheduled to be held at the Omak City Hall Council Meeting Room. He encouraged all members of OCOG to attend. Soo Ing-Moody asked if he could forward the information for this meeting as soon as possible to Danyell Bellinger, Clerk of the Board, so she could email all OCOG members.

## **Adjournment**

There being no further business to come before the Council, Soo Ing-Moody adjourned the meeting at 5:39 pm.

Approved:



Soo Ing-Moody, OCOG Chair