

**Okanogan Council of Governments/
Regional Transportation Planning Organization**

November 9, 2020 – Meeting Minutes

Location: 303 2nd Ave S, Suite A, Okanogan, WA 98840 (TranGO Office)

Present: Soo Ing-Moody, Town of Twisp, Mayor – OCOG Chairperson
Josh Thomson, Okanogan County Engineer – OCOG Treasurer
Kelly Scalf, TranGO CEO/General Manager - OCOG Secretary
Jackie Gleason, TranGO, Clerk of the Board
Chris Branch, Okanogan County Commissioner
Sally Ranzau, Town of Winthrop, Mayor
Barry Freel, City of Omak, Council Member
Tim Rieb, City of Brewster, Council Member
Jennifer Fitzthum, OCTN, CEO/General Manager
Shawn Davisson, City of Okanogan, Public Works Director
Misty Ruiz, City of Brewster, Clerk/Treasurer
Maurice Goodall, Okanogan County Department of Emergency Management Director
Kate Tollefson, Regional Liaison
George Mazur, WSDOT, Senior Planner
Maxwell Nelson, WSDOT, Transportation Planning Specialist

Guests: Hans Shepherd, SCJ Alliance

Call to Order

Chairperson Ing-Moody called the meeting to order at 4:35 pm.

Welcome/Role Call

Chairperson Ing-Moody welcomed everyone to the meeting Role call was taken, there was no consistent quorum throughout the meeting

Approval of the Agenda

Additions: None

Deletions: None

Update: Treasurer's Report

Treasurer Thomson reported that in Task 1 there has been approximately \$6,000 spent and that in Task 2 approximately \$13,650 has been spent. Thomson stated that the spending plan for the remainder of the biennium has been sent to Doug Cox of WSDOT for his review.

Update: Secretary Report

Secretary Scalf briefly discussed the WSDOT Consolidated Grant Program. Scalf stated that the Certification and Assurances went to Chairperson Ing-Moody for her signature, however since OCOG is

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not officially represented by an attorney Scalf adjusted the wording and requested Chairperson Ing-Moody sign in that section as well. Chairperson Ing-Moody requested Secretary Scalf contact Scott DeTro regarding retaining him for future legal issues and asked WSDOT representative Kate Tollefson if we could defer sending in the Certification and Assurances until such time when we would have an attorney so that the form is not outdated shortly after signing. Due to technical difficulties no response was attained. Chairperson Ing-Moody said she would hold off on signing until it was decided at the next meeting whether an attorney would be retained.

Update: Okanogan County Report

Board Member Branch had nothing to report at this time.

Update: Washington State Department of Transportation

WSDOT Regional Liaison Kate Tollefson reported that the applications for the Consolidated Grant Program were sent out today (11/09/20), so far one application has been received; the application is from OCTN.

Chairperson Ing-Moody and Council Member Ranzau thanked WSDOT Planner Mazur for getting an answer so quickly regarding the question whether or not towns would be responsible for costs for the State Road Department to plow the Highways through towns and cities in Okanogan County. Mr. Mazur shared an email right after the last meeting that stated there would be no charges for the 2020-2021 winter season for plowing billed by the State.

Planner Mazur reported that even though Initiative 976 was overturned, there will be no change in the way that WSDOT is planning in 2021 until it goes to the legislature and further direction is received.

Coronavirus/COVID 19 Updates/Discussion:

Emergency Management Director Goodall reported on the issues related to COVID-19; there will be more community testing scheduled and he has a lot of KN95 and cloth masks for those who need them.

Goodall reported that there is 1.95 million dollars available in Okanogan County through the Federal Hazard Mitigation Program. These grants pay 75% of the project or equipment costs with a 25% local match. In previous years the State has contributed 12.5% of the match leaving local jurisdictions responsible for only 12.5%; no one knew whether the State would be contributing this time.

Update: Okanogan County Emergency Communications/Dispatch

Chairperson Ing-Moody discussed Mr. Worden's request for a support letter. Clerk/Treasurer Misty Ruiz stated that she will provide the draft letter she was sent. Ing-Moody asked that this item be placed on the December meeting agenda. EM Director Goodall shared that Mr. Worden has submitted a project for the Federal Hazard Mitigation Grant cycle.

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Presentation/Discussion/Action: SCJ Alliance – Backroads Study

Hans Shepherd, SCJ reported that he had met with Treasurer Thomson and worked on the spending plan for the remainder of the biennium that WSDOT requested. Mr. Shepherd extended the comment period on the Scoring Matrix for one more week. Mr. Shepherd reported he would be sending more information out to Council Members soon.

Action: UPWP Update

Chairperson Ing-Moody reported that the only updates to the UPWP were showing the additional funds received from WSDOT and extra items added to the scope of work.

There was a brief discussion regarding the budget and how to distinguish the OCOG budget requirements outlined in the bylaws and the RTPO budget that is completed through the UPWP process. Chairperson Ing-Moody asked if Treasurer Thomson and Secretary Scalf to review the bylaws bring anything needing attention back to the council at the December meeting.


Roundtable Updates

There were no updates at this time.

Adjournment:

There being no further business to come before the Council, Chairperson Ing-Moody adjourned the meeting at 5:27 pm.

Approved:



Soo Ing-Moody, Chairperson

Attested:



Jackie Gleason, TranGO Clerk of the Board