

Okanogan County of Government

October 8, 2018

Location: 303 2nd Ave S, Suite A, Okanogan, WA 98840 (TranGO Office)

Present: Sally Ranzau, City of Winthrop Mayor
Dennis Brown, City of Tonasket Mayor
Nick Manzano, WSDOT Planning Supervisor
Greg Wright, WSDOT – Human Services Transportation Community Liaison
Doug Cox, Transportation Planner, WSDOT Multimodal Planning Division
George Mazur, WSDOT
Josh Thomson, Okanogan County Engineer
Shawn Davisson, Okanogan County Public Works
Andy Hover, Okanogan County Commissioner
Cindy Gagne, City of Omak Mayor
Bill Nearants, OCTN Driver Supervisor
Jon Neal, City of Oroville Mayor
Deanne Konsack, OCTN Operations Manager
Jennifer Fitzthum, OCTN Executive Director
Soo Ing-Moody, Town of Twisp Mayor, OCOG Chairperson
Kelly Scalf, TranGO COE, OCOG Secretary
Danyell Bellinger, TranGO, Clerk of the Board

Call to Order:

OCOG Chairperson, Soo Ing-Moody, called the meeting to order at 5:00 pm.

Welcome/Introductions:

Those in attendance were asked to introduce themselves and state their agency / jurisdiction.

Approval of the Agenda:

No addition / deletions made to the agenda

Update: Treasurer's Report:

Josh Thomson, OCOG Treasurer, reported OCOG is officially RTPO and RTPO funding as of the beginning of July, 2018, consists of \$325 in legal fees and 2 payments to the Athena Group; which was under the projected budget amount. Josh also shared that Salmon Creek Road Closure will be run over the next year with a 15-ton weight limit. Funding for this project county road fund and looking into Federal Funds.

Update: Secretary Report:

Kelly Scalf, OCOG Secretary, had no report.

Update: County Report:

Andy Hover reported that transportation / communication conversations are ongoing and will be presented on October 15, 2018.

Action: Approval of Minutes – 08/13/18

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Sally Ranzau stated she attended the 8/13/18 meeting via conference call, and asked the minutes be corrected.

Jon Neal moved to approve the minutes from August 13, 2018. Dennis Brown seconded the motion, and the motion passed unanimously.

Presentation/Discussion: Update for RTPO – Doug Cox, Transportation Planner, WSDOT Multimodal Planning Division:

Doug congratulated the OCOG members on their official RTPO status. He shared a power point handout for overview and next steps for Washington's newest RTPO. He presented a signed Funding agreement to OCOG and stated that month, or quarterly, invoices can be sent in for processing. Doug shared with the OCOG members that \$82,000 is available for invoices until June 30, 2019, with approximately \$79,000 available; stating the equipment purchases can be included in the funds available to OCOG. Doug encouraged OCOG to develop a website to house basic documents. He also indicated there is a meeting on 10/9/18 in Ellensburg with a possible conference call call-in option.

Discussion/Action: Amending By-Laws – Quorum:

Soo Ing-Moody shared with the OCOG members the challenge of reaching a quorum each month for meetings based on everyone's busy schedule. Per the current by-laws, the quorum number is 9, which allows for voting member/representative that have a signed Interlocal Agreement for their agency/jurisdiction. She put before the members if they would like to fix/adjust this number for a quorum. Doug Cox pointed out that there is a requirement of 60% in the county for the RTPO status, and Kelly Scalf asked Doug if he could provide the formula for this percentage so OCOG could make a sound a decision. Kelly also indicated that she has spoken with Jim DeTro, who said we could revise the by laws and interlocal agreement to remove the 3 members would have elected not to participate. This decision could reduce the number for a quorum. Soo pointed out that the Annual meeting will be in December and we will bring this before the members for action.

Discussion/Update: Letters to Jurisdictions and response from Colville Tribes: Kelly Scalf

Kelly Scalf reported that four letters were sent on September 20, 2018, to Nespelem, Brewster, Riverside, and Colville Tribes. As of this meeting, there had been no response from Nespelem, Brewster and Riverside. The Colville Tribes have a desire to participate, but they have a council with changes taking place on a regular basis. And, for this reason, it is a challenge right now for their council to come to an agreement. Plus, the current council expressed question about a potential fee. Soo stated she will draft a correspondence to the clerk of the Colville Tribes and explain how the language is and is not. But Soo did state, even with this effort for further explanation to the Colville Tribes, there would be no assurance they will sign.

Discussion/Action: OCOG Reimbursement for Travel – UPWP Eligibility / Mileage Form(s)

Soo Ing-Moody acknowledged OCOG has not done travel reimbursement to members for attending OCOG meetings. She further stated there is not a form in place for members yet. A question was put before Doug Cox, can OCOG members submit for travel expenses prior to RTPO Official Status. Doug

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indicated that it would be harder to make a case for retroactive reimbursement. However, as of August 21, 2018, members could submit travel reimbursement. Kelly Scalf said she will have herself and TranGO staff handle getting this form created and implemented by the next meeting in December.

Discussion/Action: HSTP Priorities – Identify Committee to evaluate and recommend priorities:

Cindy Gagne moved to approve the three application from OCTN, with the ranking of A on all three items. Seconded by Sally Ranzau.

Jennifer Fitzthum and Deanne Konsack shared with the members that OCTN has presented three applications for HSTP funds for four-year projects, with a two-year capital request.

1. Demand Response preservation of current service(s) – A Ranking
2. Transit System contracted with TranGO fixed route, Colville Route and expansion – A Ranking
3. Additional Buses (4) – with a total of 9 new buses if funding is put into place – 2-year capital project – A Ranking

Soo Ing-Moody asked OCOG members if they wanted to take action on these items for the HSTP Funds. Greg Wright, indicated that a Public Hearing is necessary after recommendations from this meeting, with approval of Ranking no later than January 2019, and submit them to him at WSDOT.

All were in favor of approving the three applications from OCTN, and none were opposed.

Discussion: Frequency / Duration of Future OCOG Meetings:

Soo Ing-Moody brought before the OCOG members the topic of future time and duration for OCOG meetings. She explained OCOG currently shares the same day for meetings, it has become apparent over the last year that OCOG requires more time for meetings, but could meet every other month to offset TranGO's meetings. By looking at every other month, OCOG would be able to have longer meetings to address RTPD projects and a broad spectrum of topics. All members present were in favor of meeting every other month beginning December 2018. Soo also reminded the members that December 10, 2018, will be the annual meeting with annual elections.

Round Table:

Sally Ranzau – Winthrop – busy summer with fires, but community doing well. Lodging industry was hurt a bit, considering all of August was affected by the fires. 1000 fire fighters helped with business and economy.

Josh Thomson – Okanogan County Engineer – County Peter Dam Road repairs will be done by the end of the month. The Tribe is working on Buffalo Lake Road and will be completed by the end of November.

Shawn Davisson – City of Okanogan Public Works – City of Okanogan completed runway rehab project at the airport. Spring time construction is now in for bidding. Among future projects, sidewalks and safe routes to school and water projects.

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Andy Hover – Okanogan County Commissioner – Working on culvert projects and trying to work with DOT to assist with prioritizing for assistance with funding.

Nick Manzano – WSDOT Planning Supervisor – Nick introduced George Mazur to OCOG members. Decktop repairs for bridges have gone well, along with maintenance work on the Methow Bridge. Public Works is in conversation(s) with the Bike Planner for congestion and safe bicycle routes and signage for the town of Twisp.

Jon Neal – Mayor of Oroville – FFA project with airport and 3 road projects for 2019. EMS North Region has financial issues at this time

Deanne Konsack – OCTN - 5 new buses on the road

Cindy Gagne – Mayor of Omak - 3 Day budget meetings. Interesting feedback regarding 2018 flooding, with projections it could happen again for 2019 with Canadian runoff. Airport project.

Dennis Brown – Mayor of Tonasket – Tonasket airport project on line for Summer 2019 for new pavement. Ambulance issues with Lifeline.

Jennifer Fitztum – OCTN – Working on coordination for transportation. Hosting Mobility Council. Membership Meeting in October.

Kelly – Scalf – TranGO – HSTP collaboration with The Athena Group and The Core Group. Hosting CTANW Meeting October 11, 2018.

Soo In-Moody – Mayor of Twisp – Numerous paving projects. New projects on line – sidewalk for the other end of Twisp, New Economics re-vitalization art work for gateway project, erosion issues along the Methow River and concerns for spring 2019.

Adjournment:

There being no further business to come before the Council, Soo Ing-Moody adjourned the meeting at 6:29 pm.

Approved:

Soo Ing-Moody, OCOG Chair